COMMUNITY ENGAGEMENT

June – July, 2020
Introduction
Applicant Selection Process
Business Licensing Process
Permitting Process
Community Outreach Schedule & How to Participate
Overview of Six Community Plan Areas (CPA)
Dates of Virtual Community Meetings per CPA Where Cannabis Retail Can Be Located

- Isla Vista CPA – July 1
- Santa Ynez CPA – July 2
- Toro Canyon/Summerland CPA – July 8
- Orcutt CPA – July 9
- Eastern Goleta Valley CPA – July 15
- Los Alamos CPA – July 16
Community Outreach

Public Feedback on Cannabis Retail Storefront Program

- Six virtual community meetings; one per Community Plan Area (CPA)
- Public Participation and Feedback: cannabis.countyofsb.org
  - Review informational videos
  - Helpful links to information and maps
  - Ways to participate and submit questions and comments in writing and by phone
  - Attend virtual community meetings
Application Submittal Consisting of:

- Application fee
- All Chapter 50-8 requirements (except Live Scan results, Seller’s Permit, and Land Use Entitlement)
- Business Operations Proposal (BOP)
- Neighborhood Compatibility Plan (NCP)

Initial Application Review:

- County Executive Office (CEO) – completeness review (if incomplete, Notice of Non-Acceptance is issued)
- Planning & Development (P&D) – zoning review
Chapter 50-8 Requirements

- Review & scoring by business licensing team (Agricultural Commissioner, Environmental Health Services, Fire, Sheriff)
- Scores assigned 25% weighting factor

Business Operations Proposal

- Review & scoring by third party consultant
- Scores assigned 75% weighting factor

Aggregate scores of 85% or higher advance to Phase 3
Retail Selection Process

Phase 3: Application Review & Ranking

- Chapter 50-8 Requirements & Neighborhood Compatibility Plan review by Internal Selection Committee
- Review and ranking by Community Plan Area (CPA)
- Chapter 50-8 Requirements assigned 10% weighting factor
- Neighborhood Compatibility Plan assigned 90% weighting factor
- Applicant forced ranking list established per each CPA
Business Licensing

Overview

- Business Licensing allows for an inquiry into the fitness of the proposed entity, owners, managers, supervisors and employees.

- A Business License is required for any person who intends to engage in a commercial cannabis operation in the unincorporated area of the county.

- A Business License shall be obtained prior to commencement of business. If the business is in operation and a license possessed, prior to license expiration.
Any person seeking or obtaining a Cannabis State License is also required to obtain a corresponding SB County Cannabis Business License.

Cannabis Business License Term = One year from date of issuance.

A final, un-appealable, approved and issued land use entitlement/permit is required.

For changes in ownership greater than 10%, a new business license application is required.

Cannabis Business Licenses are nontransferable.
Licensing Team consists of the following departments with review responsibilities as detailed in the Cannabis Business License Ordinance (Chapter 50):

- Agricultural Commissioner
- County Executive Office
- County Fire & Carpinteria-Summerland Fire District
- Environmental Health Services (division of Public Health Dept.)
- Planning & Development
- Sheriff
- Sustainability (division of Community Services Dept.)
- Treasurer-Tax Collector
Background & Contact Info

- All applicants’ and agent’s names, mailing addresses, phone #s, and email addresses
- Name, address and telephone # for all business owners, managers, supervisors, employees and persons having a 10% or more financial interest
- 24-hour contact name and phone #
- Government-issued ID to substantiate age for all applicants, owners, managers, supervisors and employees
- Names, addresses and license #s of any and all other commercial cannabis operations currently operated, or previously operated by applicant
Information on the Operation

- Full description of proposed activities and products of the commercial operation
- Proposed hours of operation
- Number of employees
- Location and Premises Diagram
- Physical address and assessor’s parcel # (APN)
- Authority to Operate
  - Proof of ownership of premises
  - If rented or leased, notarized written permission from property owner authorizing the tenant or lessee to engage in commercial cannabis activities at site
Information on the Operation Cont’d

State Information

- Copy of the applicant’s state cannabis licenses or applications
- Quantity and type of state licenses required for the proposed operation, including whether medical or non-medical
- State Seller’s Permit or evidence that applicant is applying for one (if required)

Land Use Entitlement

- Copy of the approved and/or issued land use entitlement, or application accepted by P&D
Business Entity Requirements

- Name and address of entity
- Entity’s legal status
- Proof of registration with, or a certificate of good standing from the Calif. Secretary of State

Quality Control Plan including procedures sufficient to demonstrate how the Applicant will comply with state standards for non-contamination
Inventory Control Plan demonstrating the capacity for tracking the location of all cannabis products and the ability to reconcile on-hand inventory with the records in the Track and Trace database.

Site Security Plan and Criminal Background Check

Site Security Plan Elements

- Perimeter security system (i.e. physical fencing, locks, alarms, or other methods of limited access)
- Motion-activated perimeter exterior lighting
- Alarm system maintained by a licensed company with central monitoring capabilities
Site Security Plan & Criminal Background Check Cont’d

Site Security Plan Elements
- Video Security System, 24-hour monitoring
- Limited Access Areas - identify security, locking and escort protocols for non-employee access
- Employee Training Plan
- Security Personnel – required for storefront retail

Criminal Background Check
- All owners, managers and supervisors must go through a Live Scan background check that discloses no felonies in accordance with Calif. Business and Professions Code Section 26057
- Employers required to perform a background check on all employees and shall retain the results
Per Chapter 50, each department is assigned specific review responsibilities that consist generally of the following elements:

- Review of application content and supporting documentation
- Physical site inspections

Once approvals are provided by each licensing team department, the County Executive Office may provide recommendation of license issuance to the Treasurer-Tax Collector (if applicant has no cannabis tax delinquencies)
Business Licenses are valid for 1 year

Business License Renewal Application must be submitted annually

Licensing team reviews log of odor complaints and responses to complaints in compliance with Chapter 35, Zoning, of the County Code

Licensing team reviews renewal application and performs site inspections to determine compliance with Chapter 50, state license(s) and/or county land use entitlement
In the interest of public safety, County officials may enter the licensee’s premises during standard operating hours to observe compliance of the commercial cannabis operation in accordance with Chapter 50.

- Staff has established compliance site inspection schedules for midyear visits (may be announced or unannounced).
- County officials may inspect the commercial cannabis operation’s records, books, accounts, financial data, and any and all data relevant to its licensed activities for the purpose of conducting an audit or examination.
Permit Process

- Where Cannabis Storefront Retail Can Be Permitted
- Permit Process for Land Use and Coastal Development Permits
- Permit Process for Conditional Use Permits
- Next Steps Following P&D Approval
- Overview of each CPA Map
Permit Process

Where Cannabis Storefront Retail Can Be Permitted

Inland Areas:

- Land Use Permit is required for the following zones: Limited Commercial (C-1), Retail Commercial (C-2), General Commercial (C-3), Service Commercial (C-S), Shopping Center (SC), and Light Industry (M-1)

- Conditional Use Permit is required for the following zones: Community Mixed Use – Los Alamos (CM-LA), Mixed Use (MU), Old Town-Residential/Light Commercial (OT-R/LC), and Old Town-Residential/General Commercial (OT-R/GC)

Coastal Areas:

- Coastal Development Permit is required for the following zones: Limited Commercial (C-1), Retail Commercial (C-2)

Montecito:

- Not permitted

Other Locational Criteria:

- Not located within 750 feet of K-12 schools, day care or youth centers
Permit Process

1. Application Submittal
2. Staff Review
   - Conformance with all zoning and development standards; permit findings
   - Clearance from all applicable reviewing agencies (DPW, Fire, EHS, Caltrans, etc.)
   - Departmental goal is 3-6 months
3. Noticing
   - Notice of pending action to owners/residents within 1,000 Feet
   - Interested parties
   - Outlines appeal process
4. Approval/Denial
   - Appeal period: 10 calendar days following decision to approve or deny project
Permit Process

Conditional Use Permit Process

1. Application Submittal
2. Staff Review
   - Conformance with all zoning & development standards; permit findings
   - Clearance from all applicable reviewing agencies (DPW, Fire, EHS, Caltrans, etc.)
   - Staff Report
   - Departmental goal is 6-9 months
3. Noticing
   - Notice of pending action to owners/residents within 1,000 Feet
   - Interested parties
   - Outlines appeal process
4. Public Hearing
   - Approval/Denial
   - Appeal Period: 10 calendar days following decision to approve or deny project
Permit Process

Next Steps Following P&D Approval

Post-Approval Requirements

- Permit Compliance (P&D and other applicable regulatory agencies)
- Construction, Grading, and/or Building Permits (Building & Safety)
- Business License Review (CEO)
- Annual Business License Process (CEO)
Overview of Each Community Plan Area

Where Cannabis Retail Can Be Located

- Isla Vista CPA
- Santa Ynez CPA
- Toro Canyon/Summerland CPA
- Orcutt CPA
- Eastern Goleta Valley CPA
- Los Alamos CPA
The mapping shown on the following slides for each Community Plan Area is based on information included in Planning & Development’s database as of the date the maps were created and may be subject to change, and may not reflect every sensitive receptor, as an example.

Questions should be directed to Permitting staff on specific information related to any site.
5:30 p.m. Wed., July 1

Public Participation and Feedback: cannabis.countyofsb.org

• Review informational videos
• Helpful links to information and maps
• Ways to participate and submit questions and comments in writing and by phone
• Links to attend virtual community meetings
The mapping is based on information included in Planning & Development’s database as of the date created and may be subject to change, and may not reflect every sensitive receptor, as an example. Questions should be directed to Permitting staff on specific information related to any site.
Santa Ynez Valley CPA
Community Meeting

- 5:30 p.m. Thurs., July 2
- Public Participation and Feedback: cannabis.countyofsb.org
  - Review informational videos
  - Helpful links to information and maps
  - Ways to participate and submit questions and comments in writing and by phone
  - Links to attend virtual community meetings
The mapping is based on information included in Planning & Development’s database as of the date created and may be subject to change, and may not reflect every sensitive receptor, as an example. Questions should be directed to Permitting staff on specific information related to any site.
Toro Canyon/Summerland CPA

Community Meeting

- 5:30 p.m. Wed., July 8
- Public Participation and Feedback: cannabis.countyofsb.org
  - Review informational videos
  - Helpful links to information and maps
  - Ways to participate and submit questions and comments in writing and by phone
  - Links to attend virtual community meetings
Parcels Where Cannabis Retail May Be Located

The mapping is based on information included in Planning & Development’s database as of the date created and may be subject to change, and may not reflect every sensitive receptor, as an example. Questions should be directed to Permitting staff on specific information related to any site.

Cannabis Storefront Retail Allowed Summerland - Toro Canyon

- Zones Allowing Cannabis Storefront Retail
- Sensitive Receptor
- 750-foot Buffer of Sensitive Receptors
- Incorporated City
- Unincorporated Urban Area
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Cannabis Storefront Retail Allowed Summerland

- Zones Allowing Cannabis Storefront Retail
- Sensitive Receptor
- 750-foot Buffer of Sensitive Receptors
- Unincorporated Urban Area
Parcels Where Cannabis Retail May Be Located

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Cannabis Storefront Retail Allowed Summerland Downtown

- Parcels Zoned for Cannabis Storefront Retail
- Sensitive Receptor
- 750-foot Buffer of Sensitive Receptors
- Publicly Owned Land
- Incorporated City
- Unincorporated Urban Area
The mapping is based on information included in Planning & Development’s database as of the date created and may be subject to change, and may not reflect every sensitive receptor, as an example. Questions should be directed to Permitting staff on specific information related to any site.
5:30 p.m. Thurs., July 9

Public Participation and Feedback: cannabis.countyofsb.org

- Review informational videos
- Helpful links to information and maps
- Ways to participate and submit questions and comments in writing and by phone
- Links to attend virtual community meetings
The mapping is based on information included in Planning & Development’s database as of the date created and may be subject to change, and may not reflect every sensitive receptor, as an example. Questions should be directed to Permitting staff on specific information related to any site.
Eastern Goleta Valley CPA

Community Meeting

- 5:30 p.m. Wed., July 15
- Public Participation and Feedback: cannabis.countyofsb.org

- Review informational videos
- Helpful links to information and maps
- Ways to participate and submit questions and comments in writing and by phone
- Links to attend virtual community meetings
Parcels Where Cannabis Retail May Be Located

The mapping is based on information included in Planning & Development’s database as of the date created and may be subject to change, and may not reflect every sensitive receptor, as an example. Questions should be directed to Permitting staff on specific information related to any site.
Los Alamos CPA
Community Meeting

- 5:30 p.m. Thurs., July 16
- Public Participation and Feedback: cannabis.countyofsb.org

- Review informational videos
- Helpful links to information and maps
- Ways to participate and submit questions and comments in writing and by phone
- Links to attend virtual community meetings
Los Alamos CPA

Parcels Where Cannabis Retail May Be Located

The mapping is based on information included in Planning & Development’s database as of the date created and may be subject to change, and may not reflect every sensitive receptor, as an example. Questions should be directed to Permitting staff on specific information related to any site.
Contact

Retail Licensing
Barney Melekian
Assistant County Executive Officer
bmelekian@countyofsb.org

Steven Yee
Fiscal & Policy Analyst
shyee@countyofsb.org

Permitting
Travis Seawards
Deputy Director, Development Review Division
tseawards@co.santa-barbara.ca.us

Petra Leyva
Supervising Planner
Petra@co.santa-barbara.ca.us